

Provost Deadline Calendar

1) While we hope to make every effort to follow the calendar, please make note that some dates may be subject to change.

2) Please find tenure and promotion information, workflow and deadlines at <https://vpaa.unt.edu/provost/fis/tenure>

Deadline to send to	Item	Office Facilitating Item	
Not applicable	1/15/2023 (1/17/23)	Fall term core curriculum assessment data due to the Core Director	University Accreditation
Not applicable	03/01/23	VPAA 174 due to FIS (2023-2024 Tenure Track Promotion and Tenure candidates)	FIS
Not applicable	03/02/23	Memo sent to deans/chairs for 2023-24 modified service* requests	Academic Resources
Not applicable	03/31/23	Notifications sent out by colleges/schools for non-tenure track reappointments and non-renewals	
Not applicable	04/03/23	Memo to deans/chairs for report of full-time faculty leaving, resigning, or retiring from UNT	Faculty Success
Not applicable	04/03/23	Memo sent to deans/chairs for 2024-25 faculty development leave*	Academic Resources
Not applicable	04/03/23	Memo sent to deans/chairs for designated faculty undergoing review for 2023-24 Distinguished Research & Teaching & Regents Professorships	
Not applicable	04/03/23	Memo sent to deans/chairs for nominations for 2023-24 Distinguished Research & Teaching Professorships, & Regents* Professor	Faculty Success
3/24/2023	04/03/23	Report of full-time faculty leaving, resigning, or retiring from UNT, due to Faculty Success	
Not applicable	05/01/23	Memo sent to deans for 2023-24 Emeritus* faculty nominations	Faculty Success
Not applicable	05/01/23	VPAA 174 due to FIS (2023-2024 Non-Tenure Track Promotion and Tenure candidates)	FIS
Not applicable	06/15/23	Spring term core curriculum assessment data due to the Core Director	University Accreditation
Not applicable	08/11/23	Memo to deans up for reappointment	Student Success
Not applicable	09/01/23	Recommendations for 2023-24 Emeritus* faculty due to Faculty Success	Faculty Success
9/11/2023	09/25/23	Applications for 2024-25 faculty development leave* due to Academic Resources	Academic Resources
Not applicable	10/09/23	Nominations for 2023-24 Distinguished Research & Teaching Professorships, & Regents* Foundation Awards	Faculty Success
Not applicable	10/13/2023	IE Improve Reports	University Accreditation
Not applicable	11/01/23	Memo to deans/chairs for list of full-time faculty leaving, resigning, or retiring from UNT	Faculty Success
Not applicable	11/02/23	Notification sent to deans up for reappointment	Student Success
11/29/2023	12/01/23	Report of full-time faculty leaving, resigning, or retiring from UNT, due to Faculty Success	Faculty Success
Not applicable	1/12/2024	Fall term core curriculum assessment data due to the Core Director	University Accreditation
Not applicable	03/01/24	VPAA 174 due to FIS (2024-2025 Tenure Track Promotion and Tenure candidates)	FIS
Not applicable	03/01/24	Memo sent to deans/chairs for 2024-25 modified service* requests	Academic Resources
Not applicable	03/29/24	Notifications sent out by colleges/schools for non-tenure track reappointments and non-renewals	
Not applicable	04/02/24	Memo to deans/chairs for report of full-time faculty leaving, resigning, or retiring from UNT	Faculty Success
Not applicable	04/01/24	Memo sent to deans/chairs for 2025-26 faculty development leave*	Academic Resources
Not applicable	05/01/24	VPAA 174 due to FIS (2024-2025 Non-Tenure Track Promotion and Tenure candidates)	FIS
Not applicable	05/03/24	Memo sent to deans/chairs for designated faculty undergoing review for 2024-25 Distinguished Research & Teaching & Regents Professorships	
Not applicable	05/03/24	Memo sent to deans/chairs for nominations for 2024-25 Distinguished Research & Teaching Professorships, & Regents* Professor	Faculty Success
4/30/2024	05/03/24	Report of full-time faculty leaving, resigning, or retiring from UNT, due to Faculty Success	
Not applicable	06/01/24	Memo sent to deans for 2024-25 Emeritus* faculty nominations	
Not applicable	6/14/2024	Spring term core curriculum assessment data due to the Core Director	University Accreditation
Not applicable	08/12/24	Memo to deans up for reappointment	Student Success
Not applicable	09/02/24	Recommendations for 2024-25 Emeritus* faculty due to Faculty Success	Faculty Success
9/8/2024	09/23/24	Applications for 2025-26 faculty development leave* due to Academic Resources	Academic Resources
Not applicable	10/15/24	IE Improve Reports	University Accreditation
Not applicable	11/01/24	Memo to deans/chairs for list of full-time faculty leaving, resigning, or retiring from UNT	Faculty Success
Not applicable	11/01/24	Notification sent to deans up for reappointment	Student Success
11/29/2024	12/01/24	Report of full-time faculty leaving, resigning, or retiring from UNT, due to Faculty Success	Faculty Success
		* Indicates items that must be presented to the Board of Regents for final approval.	
		Board of Regents Reports and Approvals	POC
	May BOR Meeting	New tenure appointees	
	August BOR Meeting	Report of modified service faculty workload and salaries	
	August BOR Meeting	Faculty workload report	
	November BOR Meeting	Emeritus faculty nominations	
	February BOR Meeting	Faculty development leave requests	
	February BOR Meeting	Regents professor appointments and regents professor renewals	
		Provost Office	
		Provost Office: 940.565.3952	
		Student Success: 940.369.5206	
		University Accreditation: 940.565.4266	
		Academic Resources: 940.565.2550	
		FIS: 940.369.6108	
		Faculty Success: 940.565.3987	
	Office Phone Numbers		