

## Provost Deadline Calendar

1) While we hope to make every effort to follow the calendar, please make note that some dates may be subject to change.

[2\) Select link to read tenure and promotion information, workflow and deadlines](#)

Deadline to send to Dean's office	Due Date	Item	Office Facilitating Item
Dean's letter not required	11/28/23	Distinguished Service to International Education nominations due	UNT International
11/29/2023	12/01/23	Report of full-time faculty leaving, resigning, or retiring from UNT, due to Faculty Success	Faculty Success
Dean's letter not required	1/12/2024	Fall term core curriculum assessment data due to the Core Director	University Accreditation
Dean's letter not required	03/01/24	VPAA 174 due to FIS (2024-2025 Tenure Track Promotion and Tenure candidates)	FIS
Dean's letter not required	05/01/24	VPAA 174 due to FIS (2024-2025 Non-Tenure Track Promotion and Tenure candidates)	FIS
4/30/2024	05/03/24	Report of full-time faculty leaving, resigning, or retiring from UNT, due to Faculty Success	Faculty Success
Dean's letter not required	6/25/24 (6/17/24)	Spring term core curriculum assessment data due to the Core Director	University Accreditation
7/08/2024	08/01/24	Recommendations for 2024-25 Emeritus* faculty due to Faculty Success (via Jeanette Garriga)	Faculty Success
9/3/2024	09/23/24	Applications for 2025-26 faculty development leave* due to Academic Resources	Academic Resources
9/1/2024	10/01/24	<a href="#">Nominations for 2024-25 Faculty Success Award Nominations</a>	Faculty Success
Dean's letter not required	10/15/24	IE Improve Reports	University Accreditation
Dean's letter not required	11/28/23	Distinguished Service to International Education nominations due	UNT International
11/11/2024	12/01/24	Recommendations for 2024-25 Emeritus* faculty due to Faculty Success (via Jeanette Garriga)	Faculty Success
11/18/2024	12/01/24	Report of full-time faculty leaving, resigning, or retiring from UNT, due to Faculty Success	Faculty Success
* Indicates items that must be presented to the Board of Regents for final approval.			

Board of Regents Reports and Approvals		POC
May BOR Meeting	New tenure appointees	Provost Office
August BOR Meeting	Report of modified service faculty workload and salaries	
August BOR Meeting	Faculty workload report	
November BOR Meeting	Emeritus faculty nominations	
February BOR Meeting	Faculty development leave requests	
February BOR Meeting	Regents professor appointments and regents professor renewals	
Office Phone Numbers	Provost Office: 940.565.3952	
	Student Success: 940.369.5206	
	University Accreditation: 940.565.4266	
	Academic Resources: 940.565.2550	
	FIS: 940.369.6108	
Faculty Success: 940.565.3987		

COS to receive info on these items on these dates:		Sent from
11/01/23	Memo to deans/chairs for list of full-time faculty leaving, resigning, or retiring from UNT	Faculty Success
11/02/23	Notification sent to deans up for reappointment	Student Success
03/01/24	Memo sent to deans/chairs for 2024-25 modified service* requests	Academic Resources
03/29/24	Notifications sent out by colleges/schools for non-tenure track reappointments and non-renewals	Academic Resources
04/02/24	Memo to deans/chairs for report of full-time faculty leaving, resigning, or retiring from UNT	Faculty Success
04/01/24	Memo sent to deans/chairs for 2025-26 faculty development leave*	Academic Resources
05/03/24	Memo sent to deans/chairs for designated faculty undergoing review for 2024-25 Distinguished Research & Teaching & Regents Professorships	Faculty Success
05/03/24	Memo sent to deans/chairs for nominations for 2024-25 Distinguished Research & Teaching Professorships, &	Faculty Success
6/4/2024, 6/10/24	Memo sent to deans for 2024-25 Emeritus* faculty nominations	Faculty Success
08/12/24	Memo to deans up for reappointment	Student Success
11/01/24	Memo to deans/chairs for list of full-time faculty leaving, resigning, or retiring from UNT	Faculty Success
11/01/24	Notification sent to deans up for reappointment	Student Success