

Science Undergraduate Research Presentation Awards



The College of Science is offering up to \$250 per student per academic year to support presenting research at academic conferences. All requests for funding are considered and granted on a first-come, first-served basis, so requests should be submitted as far in advance as possible. It is acceptable to submit this application after travel has been completed.

Eligibility. To be eligible for this award, students must be:

- UNT undergraduates majoring in one of the departments of the College of Science (Biological Sciences, Chemistry, Mathematics, and Physics), and
- Participating in a research project under the direction of a faculty member of the College of Science.

Students who are not majors of the College of Science are ineligible for this award, even if they are participating in research under the direction of a faculty member of the College of Science.

How to Apply. This two-page form must be completed by the student and faculty advisor. All forms should be brought to Dr. Quintanilla (College of Science Associate Dean for Undergraduate Studies) in Hickory Hall 256 or else e-mailed to John.Quintanilla@unt.edu. The Faculty Advisor Statement should be submitted separately. Both pages must be received before any awards can be considered.

Applicants should ask both the faculty advisor and the relevant academic department for support prior to submitting this application. The amount of such support, either awarded or conditionally pledged, should be noted on the application.

On very rare occasions, when a trip will be especially beneficial to UNT, it may be possible to exceed the limit of \$250 per student per academic year. Such requests can only be considered if a thorough justification is attached describing how this will substantially advance the research mission of the College of Science. There is no guarantee that additional funds can be provided.

Deadlines. Requests are considered typically considered at the end of each calendar month for as long as funds are available.

Disbursement of Awards. After all travel is completed, the faculty advisor of the recipient must notify the Assistant to the Associate Dean for Undergraduate Studies that the student has presented the research described in the application. If available, a copy of a conference program that includes the student's presentation should be submitted. After this confirmation has been received, the award will be disbursed to the student's UNT account. **Under no circumstances will an award be disbursed prior to the presentation of research.**

Other Sources of Support. Applicants should be aware of the following UNT programs which also provide support for student travel in support of research. Please visit these websites for program information and relevant application requirements and deadlines.

- [UNT Undergraduate Research Fellowship](#)
- [UNT Student Government Association Raupe Travel Grant](#)

PART 1. Student Name: _____ **UNT ID Number:** _____

Major: _____ **UNT E-mail Address:** _____ @my.unt.edu

Travel Dates: _____

Destination (city/state or city/province/country): _____

Name of Conference or Meeting: _____

Title of Presentation, Talk, or Poster: _____

Check one: This presentation was invited (attach invitation) This presentation is contributed

PART 2. TOTAL ESTIMATED EXPENSES: \$ _____ Itemize these expenses below.

Airfare: \$ _____ Rental Car: \$ _____ Taxi/Shuttle: \$ _____ Poster: \$ _____ Registration: \$ _____

Mileage: \$ _____ Meals: \$ _____ Lodging: \$ _____ Parking: \$ _____ Other (explain): \$ _____

PART 3. TOTAL FUNDING FROM OTHER SOURCES: \$ _____ Itemize these other funds below.

Has your academic department (Biological Sciences, Chemistry, Mathematics, or Physics) approved or conditionally pledged funding support? Or are you matching this request with funding from other sources? Please include the amounts of all requests, including those still pending. *Attach a statement of explanation if no such application was made.*

Department of _____: \$ _____ Approved Pledged Not approved

Important: If the department has approved funding or has conditionally pledged to provide support if this application is approved, the department chair should sign and date below.

Chair Signature _____ **Date** _____

SGA Raupe Travel Grant: \$ _____ Approved Pending Did not apply

UNT Undergraduate Research Fellowship: \$ _____ Approved Pending Did not apply

Funding from Faculty Advisor: \$ _____ Approved Advisor cannot fund travel

Other source(s); explain below: \$ _____ Approved Pending

Funding: _____

PART 4: AMOUNT REQUESTED FROM COLLEGE OF SCIENCE: \$ _____

Barring extraordinary circumstances, this amount must not exceed the maximum of \$250 per student per academic year. This amount also must not exceed the difference of your total estimated expenses (given in Part 2) and your total funding from other sources (given in Part 3).

Applicant Signature _____ **Date** _____

Dean Signature _____ **Date** _____

Approved — Amount \$ _____ Account Number _____ Denied

UNT College of Science
Application for Science Undergraduate Research Presentation Awards
Faculty Advisor Statement

Return directly to
Dr. Quintanilla, Hickory Hall 256
or John.Quintanilla@unt.edu

Student should fill in the first three lines and have the faculty advisor complete the remainder.

Student Name: _____ **UNT ID Number:** _____

Faculty Advisor Name: _____

Department: _____

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Advisor's evaluation of applicant's academic progress and contribution toward research project.

Advisor's evaluation of applicant's potential for graduate study and as a future independent researcher.

Does the advisor have external funding that could support this travel? Yes No
If yes, please explain why this travel cannot be fully supported by this external funding.

Assessment of proposed travel for which funding is requested in the context of its benefit to the applicant's program of study and/or professional development AND the visibility and reputation of the College of Science.

Direct relevance and high value Moderate relevance and value Minimal relevance and value

Advisor's justification of assessment: _____

Advisor Signature _____ **Date** _____

N.B. If approved, the student will receive funds after the advisor confirms that the presentation was actually delivered.