

**COLLEGE OF SCIENCES**  
**GRADUATE STUDENT CONFERENCE TRAVEL SUPPORT**

*Instructions and Application Form*

**General Information:** The COS Graduate Student Conference Travel Support Award will award up to \$500 to academically successful graduate students to assist in presenting research at a conference. Preference will be given to students who have not received a previous award.

**Eligibility:** Student's overall GPA must be 3.5 or above and have completed 18 hours at UNT to apply. ***Students will only be awarded once during the academic year (September 1 – August 31).***

**Application Deadlines:** It is best that students submit their application in advance of their travel.

<b>Travel Dates</b>	<b>Applicant Deadline</b>
Fall Semester (Aug 15 – January 15)	September 15
Spring Semester (December 15 – May 31)	January 15
Summer Semester (May 15 – Aug 24)	May 15

**\*Note:** There is some overlap in travel dates so that students can choose which application deadline is optimal relative to when their abstract was accepted.

**REQUIRED DOCUMENTS:**

- Application (page two of this document)
- Clearly defined Statement of Purpose including justification and benefits for student's progress towards Master's or Doctoral degree (maximum one page), and a clear statement of the student's role in the presentation (presenting author, group presentation)
- Student's Vita (maximum one page)
- Student's Current Unofficial Graduate Transcripts
- Abstract submitted for conference
- Acceptance letter for paper/poster presentation. *Note: Attendance at conference without presenting will NOT be considered*

**Submit all application documents attached to one email to [COSTravelAward@unt.edu](mailto:COSTravelAward@unt.edu)  
Documents should be in PDF format**

- Applications that are incomplete, late, or do not meet the criteria outlined above will only be considered at the discretion of the committee.
- It is the student's responsibility to ensure the application is complete and turned in on time.

**You will be contacted regarding your application.**

Form Updated: 8/27/18

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**I. Student Applicant Information:**

Name: \_\_\_\_\_ Department: \_\_\_\_\_

Student ID#: \_\_\_\_\_ Email: \_\_\_\_\_ Phone #: \_\_\_\_\_

Address: \_\_\_\_\_

Degree Program: \_\_\_\_\_ Master's Level: \_\_\_\_\_ Doctoral Level: \_\_\_\_\_

**II. Travel Destination Information:**

Travel Dates: \_\_\_\_\_ Destination (City/State/Country): \_\_\_\_\_

Purpose: Conduct Research \_\_\_\_\_ Present at Conference \_\_\_\_\_

Peer Reviewed Abstract Submitted Yes \_\_\_\_\_ No \_\_\_\_\_

Conference Title: \_\_\_\_\_

Presentation Title: \_\_\_\_\_

**III. Available Funding and Costs Information:**

Will you receive funding for your trip from other source(s):

Yes \_\_\_\_\_ No \_\_\_\_\_ Application in Process \_\_\_\_\_

Source of other funding and amount: \_\_\_\_\_

Costs of trip:

Registration Fee \$ \_\_\_\_\_ Airfare \$ \_\_\_\_\_ Hotel \$ \_\_\_\_\_

# of Meals included in Conf. \_\_\_\_\_ Other \_\_\_\_\_ \$ \_\_\_\_\_

Total Estimated Cost of Trip \$ \_\_\_\_\_ Requested Award Amount \$ \_\_\_\_\_

**IV. Applicants and Mentors Signatures:**

\_\_\_\_\_  
**Student Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Major Professor Name (Print)**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**