

Applicant Information									
Full Name:						Semester Applying (Sp/Sum/Fall):			
Last				First		M.I.			
Street Address						Apartment/Unit #			
City						State		ZIP Code	
Phone: ()				UNT E-mail Address:					
Date Available:		Student ID No.:		Student EUID:		Do you have a valid driver's license?		☐ Yes ☐ No State:	
Expected Graduation Date from UNT:				☐ May ☐ December ☐ August Year: _____					
Given the constraints of my academic schedule and other commitments, I am willing to commit _____ hours/week to a student position in the Math Department for the semester for which I am applying.									
Are you related by blood or marriage to any member of the Board of Regents, Faculty, Staff, or Student of the University of North Texas? (Required for compliance with nepotism law)				Yes ☐ No ☐		If yes, please include title, dates, and department?			
Are you a citizen of the United States?				Yes ☐ No ☐		If no, are you authorized to work in the U.S.?			Yes ☐ No ☐
Are you considered an International Student at UNT?				Yes ☐ No ☐		Are you currently enrolled in Teach North Texas?			Yes ☐ No ☐
Have you ever been employed in any capacity by the University of North Texas?				Yes ☐ No ☐		If yes, please include title, dates, and department?			
Have you ever pled no contest, pled guilty to, or been found guilty of, any criminal act other than a minor traffic violation? (A conviction will not necessarily be a bar to employment.)				Yes ☐ No ☐		If yes, please list all convictions (types of offense(s) date(s) and sentence(s)).			
Have you ever been discharged or asked/forced to resign from any position?				Yes ☐ No ☐		If yes, please explain:			
References									
Please list references that will be sending letters of recommendation (1 from a math instructor OR 2 from other resources). Letters of recommendation should be emailed directly to kelli.chase@unt.edu, from the individual reference. Applications will be considered incomplete unless reference letters are received. It is the responsibility of the applicant to request letters of recommendation to be sent to the Department of Mathematics Scheduling Assistant, (see below). Incomplete applications are not considered for employment.									
Full Name:				Email:					
Full Name:				Email:					
Full Name:				Email:					
Previous Employment									
Company:						Phone: ()			
Address:						Supervisor:			
Job Title:									
Responsibilities:									
From:		To:		Reason for Leaving:					
May we contact your previous supervisor for a reference?				Yes ☐ No ☐					
Company:						Phone: ()			
Address:						Supervisor:			

Job Title:							
Responsibilities:							
From:		To:		Reason for Leaving:			
May we contact your previous supervisor for a reference?				Yes ☐	No ☐		
Company:					Phone:	()	
Address:					Supervisor:		
Job Title:							
Responsibilities:							
From:		To:		Reason for Leaving:			
May we contact your previous supervisor for a reference?				Yes ☐	No ☐		
Military Service							
Branch:					From:		To:
Rank at Discharge:				Type of Discharge:			
If other than honorable, please explain:							
TAMS Students							
Are you currently a TAMS student?	☐ Yes		☐ No				
Math Grades for (MATH 1350/1351, 1650, and above)							
Course	Grade	Course	Grade	Course	Grade	Course	Grade
MATH 1350		MATH 2000		MATH 3000		MATH 4050	
MATH 1351		MATH 2100		MATH 3410		MATH 4450	
MATH 1580		MATH 2700		MATH 3420		MATH 4610	
MATH 1650		MATH 2730		MATH 3180		MATH 4640	
MATH 1710		MATH 2000		MATH 3680			
MATH 1720				MATH 3740			
MATH 1810							
MATH 1820							
Course Available for Grading Positions							
	Course	Minimum Requirements	Preference for Course Grade				
☐	MATH 1350	A in both 1350/1351 OR B or better in 2100 and/or 4050	A in both 1350 & 1351				
☐	MATH 1650 (TAMS)	B or better in both 1710/1720 AND a B or better in one of these 2000/3000	A in both 1710 & 1720				
☐	MATH 1710	A in both 1710/1720 & B or better in 2000, 3000 or higher	A in all 1710/1720/3000				
☐	MATH 1710 (TAMS)	A in both 1710/1720 & C or better in 3000	A in all 1710/1720/3000				
☐	MATH 1720	A in 1720 & B or better in 2730 & 3000 or 3410	A in all 1720/2730/3410				
☐	MATH 1720 (TAMS)	A in 1720 & B or better in 2730 & 3000	A in all 1720/2730/3000				
☐	MATH 1810	A in both 1810/1820 & B or better in 2000, 3000 or higher	A in all 1810/1820/3000				

☐	MATH 1820	A in 1820 <u>&</u> B or better in 2730 <u>&</u> 3000 or 3410	A in all 1820/2730/3410
☐	MATH 2100	A in 2100 <u>&</u> Bs or better in both 1710/1720	B or better in 4050
☐	MATH 2700	A in 2700 <u>&</u> B or better in 3000	B or better in 4450
☐	MATH 2730	A in 2730 <u>&</u> B or better in 3000	A in 2730 <u>&</u> B or better in both 3000/3740

Letters of Recommendation should be emailed to the Scheduling Assistant: Kelli.Chase@unt.edu

Additionally:

1. I understand that it is the applicant's responsibility to request letters of recommendation be sent to the Scheduling Assistant, (see above) and that incomplete applications will not be considered for employment. Therefore, unless 1 or 2 (**see above**) letters of recommendation are received your application will be filed as incomplete, it will not be reviewed, and you will not be considered for employment.
2. If hired for the semester, pre-semester orientation/meetings could be held before the semester starts. **If I do not attend the orientation/pre-semester meeting, then I will not be eligible to work as a Grader for the Math Department.**
3. If hired for the semester, I will be responsible for reading and adhering to the UNT Department of Mathematics Grader Policies (as outlined at the orientation/pre-semester meeting, distributed in booklet form, and amended as necessary.)
4. If additional training is required during the semester, I will attend these sessions as requested by my supervisor.

Disclaimers and Signature

I certify that all the information provided by me in connection with my application, whether on this document or not, is true, complete and correct to the best of my knowledge and belief and made in good faith. I understand that any misstatement, falsification or omission of information shall be grounds for refusal to hire or, if hired, may be cause for immediate discharge at any time thereafter. I understand that this position is a 'security sensitive' position and that the Mathematics Department requires that the University check for any criminal history in accordance with applicable statutes. Employment offers at the Department of Mathematics are contingent on a clean criminal history check. I understand that my Department/Employer can periodically check with the Center for Student Rights and Responsibilities for my permanent disciplinary status with the University of North Texas. Furthermore, I understand that any offer of employment tendered me is contingent upon my agreement to abide by the laws of the State of Texas and the rules, regulations, and policies of the University of North Texas. I understand that student employee positions are at will and I could be dismissed at any time provided the reason is not illegal or discriminatory.

Signature:		Date:	
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