

College of Science

Graduation Appointment Checklist

Instructions: Complete this checklist and bring it with you to your Graduation Check appointment.

Expected Graduation Semester/Year: _____ Have you submitted your graduation application? ☐ Yes ☐ No
You must complete 90 hours to be eligible to apply for graduation. Check the application deadline!

☐ Open and run your degree audit. Record all your major(s), minor(s), and academic certificate(s) here:

If you are missing any majors, minors, or certificates in your audit, inform your advisor.

☐ Scroll down to the GPA section of your audit and record the following:

UNT GPA: _____ Overall GPA: _____

You must earn a 2.000 UNT GPA and Overall GPA to graduate. If either one of these GPAs is below 2.000, you may need to earn specific grades in your remaining courses to graduate.

☐ Scroll down to the hours section of your audit and record the following:

Advanced Hours (Overall) Added: _____

Total Hours (of 120) Added: _____

Advanced Hours (Overall) In Progress: _____

Total Hours (of 120) In Progress: _____

Advanced Hours (UNT) Added: _____

Total Hours (Residency) Added: _____

Advanced Hours (UNT) In Progress: _____

Total Hours (Residency) In Progress: _____

You must earn at least 120 hours total (36 advanced for most majors, 42 advanced for BS PHYS) to graduate. At least 30 hours (24 advanced) must be completed at UNT. If there is a red X in this area, you may need to add more courses to graduate.

☐ If you are in your final semester, everything should be blue and green in the audit. A red X in your audit indicates that the requirement has not been completed and is not in progress. Scroll through the audit to check for any remaining requirements. If you see a red X, list the missing course/requirement here:

Semester:	Semester:	Semester:

Note: If you received an exception from the academic department or if there is transfer coursework missing, inform your advisor so that they can update your audit.

- ☐ Check for major-specific GPA requirements:
- **Biochemistry, Biology, Ecology, and Medical Laboratory Sciences** majors must earn a Foundation GPA of 2.500. Scroll to the Foundation area in the audit and record your Foundation GPA here: _____
 - **Chemistry and Physics** majors must earn an advanced math/science GPA of 2.500. Scroll down to the math/science GPA area in the audit and record your Advanced Math/Science GPA here: _____
 - **Mathematics** majors must earn a GPA of 2.000 in all math classes numbered 3350 and above. Scroll down to the advanced math GPA area in the audit and record your advanced Math GPA here: _____
- ☐ Scroll to the Elective Hours section. Does it read “ALL ELECTIVES COMPLETE”? If not, record the number of hours that are remaining here: _____
- ☐ Scroll to the bottom of the audit under Courses by Academic Year. Scroll to this year. Record the classes you are currently taking and the grade you expect to earn. If you believe you will need to repeat a class in a later term, make a note of that in this list.

Course Code	Term	Grade Expected	Notes

- ☐ Your advisor will be ready to answer any questions you have about your remaining coursework. If you have a list of questions ready, your appointment will run much more smoothly. List your questions here:
- _____
- _____
- _____
- _____
- _____